22 September 1982

MEMORANDUM

From: EAA Store Manager

To: Chief, Benefits and Services Division

Thru: Deputy Chief, BSD

Subj: Stolen and damaged merchandise

1. The following items were stolen from the EAA Store:

1 Parker Roller Ball Pen costing \$3.37

1 Timex alarm clock 9.99

1 Picture frame 4,17

2. The following merchandise was damaged or broken by the customers and cannot be sold or returned:

5 Pen bracelets costing .43 each

1 Pencil sharpener .80

1 Picture frame 4.54

1 Picture frame 7.63

3. The following item was removed from Store stock and used in the Store:

1 Tube Crazy Glue costing

.84.

4. Request permission to write-off merchandise from purchases and charge to appropriate accounts.

APPROVED:

Frestdent

Employee Activity Association

Employee Activity Association DISAPPROVED:

STAT STAT

Approved For Release 2005/08/03 : CIA-RDP85-00375R000300120031-3

27 September 1982

		Office of General Cou Office of Inspector G Director of Security		
STAT	FROM:	Deputy Chief, Benefit	s and services Divis	ion/OP
	SUBJECT:	Disappearance of EAA	Store Merchandise	
		of the Employee Activ t of several items fr		
			Cost	
	1 Parker Rol	ler Ball Pen	\$3.37	
	1 Timex alar	m clock	9.99	
	1 Picture fr	'ame	4.17	
		TOTAL	\$17.53	
		thefts were confirme from the display con		the merchandise

			R	OUTING	3 AND	RECORI) SI	HEET				
SUBJE	CT: (Optional)		<u>-</u> 1,					-	,			
FROM	<u> </u>	· · · · · · · · · · · · · · · · · · ·		1		EXTENSION	NO.					
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FORM 610 USE PREVIOUS EDITIONS

27 September 1982

MEMORANDUM	FOR:	Office	of	General	Counse1
		0000	~	-	~ .

Office of Inspector General

Director of Security

STAT

FROM:

veputy Chier, Benefits and Services Division/OP

SUBJECT:

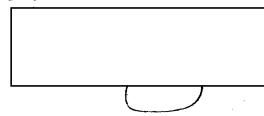
Disappearance of EAA Store Merchandise

The Manager of the Employee Activity Association Store has reported the apparent theft of several items from the Store. The items are:

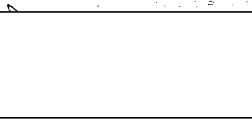
			Cost
. 1	Parker Roller Ball	Pen	\$3.37
1	Timex alarm clock	•	9.99
1	Picture frame	*	4.17
		•	

TOTAL \$17.53

The apparent thefts were confirmed by the Store when the merchandise was found missing from the display containers.



I certify that the above items were stolen from the EAA Store.



STAT

SUBJECT: (Optional)				
FROM	12.00		EXTENSION	NO.
Deputy Chiet, Benefits a 5E 56 Headquarters	hdServi	.ces		DATE 28 Sep 82
TO: (Officer designation, room number, and building)	RECEIVED	TE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from who to whom. Draw a line across column after each comment
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FORM 610 USE PREVIOUS

27 September 1982

	MEMORANDUM FOR: Office of Gener	al Counsel	•
•	Office of Inspe	ector General	
•	Director of Sec	curity	
STAT	FROM:	encires and Services Di	vision/OP
	h Deputy Correct, a	CHETTES AND SOLVICES 15.	.,10
	SUBJECT: Disappearance of	of EAA Store Merchandise	•
	The Manager of the Employee	Activity Association S	Store has reported
	the apparent theft of several it	tems from the Store. The	ne items are:
		Cost	
	a D. d Dallam Boll Don	\$3.37	
	1 Parker Roller Ball Pen	ψ3.31	
	1 Timex alarm clock	9.99	
	1 Picture frame	4.17	•
		en e	
	TO	TAL \$17.53	
	The apparent thefts were c	onfirmed by the Store w	hen the merchandis
·	was found missing from the disp	lay containers.	

Recorded Re	OUTING AND	RECORD SHEET	
SUBJECT: (Optional)			
FROM:		EXTENSION NO.	
Deputy Chier, Benefits 55 56 Headquarters	ind Services	28 Sep 82	
TO: (Officer designation, room number, and building)	DATE RECEIVED FORWARDED	OFFICER'S COMMENTS (Number ea to whom. Draw a line of	ch comment to show from whom across column after each comment.)
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FORM 610 USE PREVIOUS

27 September 1982

	MEMORANDUM FOR: Office of General Cou Office of Inspector (in the second se		
	Director of Security			4
TAT	FROM: Deputy Chief, Benefit	ts and Services	Division/OP	
	SUBJECT: Disappearance of EAA	Store Merchand	ise	
	The Manager of the Employee Active the apparent theft of several items for			rted
		Cost		
•	1 Parker Roller Ball Pen	\$3.37		• •
	1 Timex alarm clock	9.99		
	1 Picture frame TOTAL	4. 17 \$17.53		·
	The apparent thefts were confirmed was found missing from the display confirmed was found in the first factor with the first factor was found in the first factor with the first factor was found in the first factor with the first factor was found in the first factor was factor was factor was factor was factor was factor with the first factor was factor with the first factor was factor was factor with the first factor was factor with the first factor was factor was factor with the first factor was factor with the factor was factor with the first factor was factor with the first factor was factor with the first factor was factor with the factor was factor was factor with the factor was factor with the factor was factor was factor with the factor was factor with the factor was factor with the factor was factor was factor with the factor was factor was factor with the factor was fact	ed by the Store	when the merchan	ndise

Date ROUTING AND TRANSMITTAL SLIP 27 Sep \$2 TO: (Name, office symbol, room number, building, Agency/Post) Initials Date C/BSD DD/Pers/SP EA/Pers DD/Pers DC/BSD File Note and Return Action Approval Per Conversation For Clearance Prepare Reply As Requested For Correction Circulate For Your Information See Me Investigate Signature Comment Coordination Justify

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, o	Room No.	-Bldg.	
DC/BSD		Phone No	• / 2
5041-102	 OPTIC	NAL FORM 41 (F	lev. 7-76)

★ GPO : 1981 O - 341-529 (120)

OPTIONAL FORM 41 (Rev. 7-76) Prescribed by GSA FPMR (41 CFR) 101-11.206